



REP TEAM and DEVELOPMENT TEAM FUNDS POLICY (11/01)

Rep fees may only be used to cover the cost of tournament fees and team equipment (e.g. team socks, team track suits, balls, practice nets).

The primary purpose of fund raised and donated monies is to cover the cost of tournament fees and team equipment (e.g. team socks, team track suits, balls, practice nets).

Under the following circumstances, fund raised money or donations may be spent on TEAM TRAVEL costs (e.g. gas for a team bus, team dinner, block of hotel rooms for the team). Individual costs will NOT be covered (e.g. gas cards):

A. Donations:

The Rep Team must clearly outline a complete list of what the funds may be spent on, in their donation request letter. The WLYSA Executive must pre-approve this request letter before the Donator is approached for funding. A signed copy of the agreement between the Donator and the Rep Team must be provided to the Treasurer.

B. Fund Raised Monies:

For events where an organization will be paying a Rep Team for services (e.g. dry grad cleanup), the Rep Team must have a written signed agreement with that organization detailing a complete list of what that fund raised monies may be spent on. This agreement must be pre-approved by the WLYSA Executive, and a copy of the Agreement must be given to the Treasurer prior to the fund raising event. For events where the Rep Team is selling products (e.g. a concession) sufficient signage must be displayed that shows a complete list detailing what the collected monies may be spent on. The Rep Team must get prior approval from the WLYSA Executive in advance of the fund raising event.

Any remaining team funds not spent in accordance with the policies above must stay in the team account as seed money for the next year. Should any team dissolve, any remaining monies in that rep account must be used within the WLYSA, at the discretion of that dissolved team, with the prior approval of the WLYSA Executive Committee. All remaining unallocated monies will be reallocated to the WLYSA General Account.

Team funds must not be disbursed to an individual unless it is for reimbursement for an approved team expense, as described above.