



## Williams Lake Youth Soccer Association

Box 4554, Williams Lake, BC V2G 2V6

Phone: 250-392-1103 | [www.wlysa.com](http://www.wlysa.com) | [admin@wlysa.com](mailto:admin@wlysa.com)

## Williams Lake Youth Soccer Association Annual General Meeting

October 18, 2023 – 7:00PM The Laughing Loon Restaurant, Williams Lake

### Agenda

1. Roll Call
2. Credentials Report
3. Minutes of Previous Annual General Meeting
4. Business Arising
5. Officers' Reports
6. Election of Officers and Directors
7. New Business
8. Adjournment



## Williams Lake Youth Soccer Association

Box #4554, Williams Lake, B.C. V2G 2V6  
Phone: 250-392-1103 | [www.wlysa.com](http://www.wlysa.com) | [admin@wlysa.com](mailto:admin@wlysa.com)

## Williams Lake Youth Soccer Association Annual General Meeting

October 19, 2022 – 7:00PM Esler Soccer Clubhouse

**Meeting Called to Order: 7:02PM**

### Roll Call

Members: Ian Neels, Silvia Seibert-Dubray, Kirk Dressler, Erin Dell, Andrea Gustafson, Sean Glanville, Christine Seinen, Crystal Turatus, Jen Gebert, Brian Hansen, Pepper Silvester

Staff: Tara Sherlock, Alexis Walch

### Credentials Report

Volunteer directors were introduced with their respective positions on the Board of Directors.

### Approval of 2021 Annual General Meeting Minutes

Moved: Ian Neels

Seconded: Silvia Seibert-Dubray

That the Directors of the WLYSA approve the 2021 Annual General Meeting Minutes as presented.

CARRIED

### Business Arising

Welcome to the new members to the AGM.

Opening discussion to understand CYSA, WLYSA, and board info from past year.

### Director Reports

Director Reports were presented in the following order:

Ian Neels – President Report

Silvia Dubray – Vice-President Report

Kirk Dressler – Treasurer Report

Angie Johnson – sends regrets for attendance – Director Report included in documents

Andrea Gustafson – Senior's Coordinator Report

Alexis Walch – Admin Coordinator Report

## Amendments to the Constitution and Bylaws

No amendments were brought forward for the Constitution and Bylaws.

## Amendments to the Rules and Regulations

No amendments were brought forward for the Rules and Regulations.

## Election of Officers and Directors

6 Director positions are open for 2022 elections.

A call for nominations for the WLYSA Board of Directors occurred.

Andrea Gustafson nominated Erin Dell for a position with the Board of Directors.

Silvia Seibert-Dubray nominated Andrea Gustafson for a position with the Board of Directors.

Silvia Seibert-Dubray nominated Jen Gebert for a position with the Board of Directors.

Andrea Gustafson nominated Christine Seinen for a position with the Board of Directors.

Silvia Seibert-Dubray nominated Crystal Turatus for a position with the Board of Directors.

Andrea Gustafson nominated Pepper Silvester for a position with the Board of Directors.

Silvia Seibert-Dubray nominated Angie Johnson for a position with the Board of Directors.

A second and third call for nominations occurred with no further nominations being brought forward.

Erin Dell accepted the nomination.

Andrea Gustafson declined the nomination.

Jen Gebert accepted the nomination.

Christine Seinen accepted the nomination.

Crystal Turatus accepted the nomination.

Pepper Silvester accepted the nomination.

Angie Johnson was emailed for her response to the nomination.

As 6 positions are open with the WLYSA Board of Directors, all nominees that accepted positions were acclaimed.

Angie Johnson confirmed via emailed following the AGM that she accepts the nomination for another term with the WLYSA.

## New Business

Items of discussion brought forward by members/directors to be on upcoming agendas:

- Incentives for Coaches – coaching plans, coaching shirts, credential/courses discounts
- Teen Year Registrations – Rep and House Pairing (pre-covid decisions vs post-covid numbers)
- Registration Visibility for the Spring Season
- Cariboo Cup Options

- Indoor Committee
- Board + Committee Strategic Planning

**Date for 2023 AGM:** October 18, 2023

**Meeting Adjourned:** 9:04 PM

**Motion for Adjournment:** Brian Hansen

## **Williams Lake Youth Soccer Association**

Vice President Report – October 18, 2023

This was my second year in the position as Vice President and things definitely felt more familiar. I would like to start by acknowledging one of our Directors who spends countless hours at Esler making sure the fields are green, water is available, and everything is lined. Brian, I want to give you a huge thank you for making the rest of us look good. Coaches thank me all the time for the amazing shape the fields are in because I am who they see, but I always give credit to you. Your dedication is unmatched and extremely appreciated. And despite all the issues we have had this year with the mower, the well, the pump ... water in general you still have a positive attitude and big smile on your face, thanks for that too. It makes me feel like we can conquer all the bad situations.

Second year as Mini Coordinator was definitely easier as well. I knew what I was in for. I began preparing earlier and we started with a healthy number of parents volunteering to coach. I ended up recruiting 6 youth coaches who each did a fabulous job. I am hoping they will coach again next year. This year we used the Canadian Soccer Curriculum and put together binders for all the coaches. I had many comments on how useful they were and how appreciative the coaches were to not have to invent drills for the kids. Our numbers were up again from the previous year and especially thrilling to me was the strong enrollment for the U3 and U4 year old. We saw many of these kids back in the fall season which only speaks to the fun they had and the positive interactions that parents saw they were receiving on the soccer field.

Difficult at a coordinators end was the number of late registrations but I would never want to turn a child away. However, in the U10 and under teams we had over 110 late registrations. This made for a challenge at certain age levels as it was too late to make more teams and try to find more coaches, but we also were short uniforms for one or two teams. Kids were amazing and as long as they had the same colour, they were happy. I do not have a solution to this as I know we live in the Cariboo and run-on Cariboo time.

The second issue that was brought up to me by coaches was that players arrived at or after game time and could we as an association please let parents know that players should be at the field 10 to 15 minutes prior to the scheduled game, so things can start on time in a tight schedule. I think this can easily be addressed in our newsletters and perhaps by a slight adjustment in schedule which allows for 10 minutes of warm-up time before game time.

The Jamboree was once again a super fun weekend, with lots of smiles and laughter. All the players seemed delighted with their little extras, be it a ball and certificate, a gym bag, or a t-shirt. Thank you, Alexis for finding a grant so kids could get these. I see the t-shirts around town a fair amount so good advertising for us. Thank you to everyone who helped out at the Jamboree, especially the water girl, Crystal, who spent hours filling the back of the toilets so that they could flush. Not a job anyone thought they would have as a Soccer Director. It is this kind of jump in – help out mentality that will keep the WLYSA moving forwards.

Lastly, I would like to comment on the Activities Trade Fair and how successful it was for its first year. I spent most of my time at the front door and ever individual coming in or going out was impressed with the number of vendors and the information they received. Many commented on how helpful it was as new parents to town. All vendors asked for it to done again next year. I leave that to Alexis as really all I did was help on Saturday and she organized all the rest. It was a great way for WLYSA to collaborate with other organizations and spread the message that being active is important.

My two term is up this year. I would be willing to stay on, but I can also move over should someone like to take on the amazing role of being the Vice President.

Silvia Seibert-Dubray

WLYSA Vice President (2021-2023)

# WILLIAMS LAKE YOUTH SOCCER ASSOCIATION

## 2022/2023 TREASURER'S REPORT

Kirk Dressler

2022/2023 was the second year recovering from the COVID-19 pandemic. There were fewer operational challenges than the pandemic years, but the pandemic's impact on sport is still being felt. Registrations are down considerably over historic averages, and it seems that some youths have not returned to sport (or they are choosing activities other than soccer).

Below are some observations about what occurred during 2022/2023, recognizing that year end financial reports (even preliminary reporting) was not complete at the time this summary was prepared).

### **Revenues:**

Registration fees continue to be the primary source of revenue for the WLYSA, and 2022/2023 saw relative stability in registration revenues from the previous fiscal year. Total registrations for the Spring outdoor season have still not returned to pre-pandemic levels and continue to sit about 20% lower than was historically the case. WLYSA has minimized this impact by diversifying its programming and creating additional opportunities for revenue generation.

At the time this report was prepared, total registration revenues for 2022/2023 were approximately \$113,485, which is very close to the budget estimate of \$112,500. Additional revenues were also generated through gaming, sponsorships, fundraising and interest income. These additional revenues totalled approximately \$65,044, which is also very close to the budgeted figures.

In total, then, WLYSA income was approximately \$196,590, marginally higher than the budget estimate of \$191,200.

### **Cost of Goods and other Expenses:**

The WLYSA again did an excellent job of controlling costs in 2022/2023. Significant savings were realized as a result of having a vacancy in the Technical Director position and not having to bear that salary cost. Many of the duties associated with the Technical Director position were fulfilled in by the WLYSA Administrator.

At the time this report was prepared, expenses were considerably under the budgeted total, although accounting for the fiscal year was not complete.

**The Bottom Line:**

As a result of modest growth in revenues and careful cost control, it looks like the WLYSA will again experience a small budget surplus at the end of the 2022/2023 fiscal year.

**Considerations for 2023/2024:****i. Technical Director:**

The vacancy in the Technical Director position will require further discussion in 2022/2023, although the WLYSA has made arrangements to have some of these duties temporarily assigned to the Administrator or to others.

**ii. Indoor Facility:**

2022/2023 saw further discussion about the possibility of an indoor turf facility, and the City of Williams Lake and the CRD have shown some willingness to look at further advancing a project. The next step would be to collaborate with the City and the CRD on a revised feasibility plan which could create a clear roadmap to advance a turf facility project.

As a final note, the end of this fiscal year will see me exiting as WLYSA Treasurer. It has been an honour to work with the executive and the dedicated group of staff and volunteers that make youth soccer possible in Williams Lake. I will continue to advocate for an indoor turf facility and cheer the organization on in 2023/2024 and beyond!



## **2023 WLYSA AGM- Secretary's Report by Jennifer Gebert**

I have just been Secretary to the WLYSA board for one year, following assuming of the position in October 2022. My position involves capturing minutes and action items as relevant, and since assuming the Secretary position, five (5) board meetings have been held online, in addition to the October 2022 AGM:

- December 7, 2022;
- January 19, 2023;
- March 11, 2023;
- May 26, 2023;
- July 29, 2023; and
- September 26, 2023.

As a participating board member, decisions and votes have been made throughout the year, of which I have been a part, however I was unable to attend the May 2023 board meeting. In order to maintain our status as a society, we are required to meet eight (8) times per year, and as such will be meeting in each of the next three months.

I have been a soccer coach since my daughter began soccer 8 seasons ago, and feel privileged to be part of such a community-focused and influential youth association. Being part of decisions that impact hundreds of local youth and their families is an integral element of participating in our community. Discussions through the year centered around operations, registration dates, communications and advertising, roles and responsibilities, engagement, and the participation and needs of the WLYSA as they pertain to the construction and development of an indoor facility.

At times, it has been difficult to make the time to attend meetings, and finalize the minutes necessary to maintaining our status as a society, but I have also had my bucket filled by the work of the board, many volunteers, the WLYSA Administrator, and all the athletes.

October 10, 2023

## Year End Report 2023 – Fields

With the exception of the well which took a lot of our time this year, everything has operated pretty well. I am optimistic we will be able to fix this issue and be able to focus more on the clubhouse and the areas around the fields next year.

### Issues:

- **Well Pump**  
The well has been a continuous issue all year and now the well is shut off as it is no longer moving water. Between the pump working sporadically and hauling water most of the year, we managed to get through the year but we cannot go into next year without ensuring this problem is solved.  
Best guess is that the well has become plugged with sediment and will need to be cleaned with high pressure water and hopefully that will get it working again. Failing that, we will need to look at a new well which would cost roughly \$35,000  
The positive is the static water level remains close to the surface which would indicate there are no issues with water supply.
- **Booster Pump**  
We had problems maintaining water in the clubhouse consistently and it turned out to be a problem with the booster pump in the water shack beside the clubhouse. There were several contributing factors which made it difficult to identify the problem.
- **Mower Engine**  
We are still in need of a new mower engine but they are not available at present and best information is that they will begin manufacturing them again in 2024.
- **Air Compressors**  
We are losing one of our compressors again and will look for a grant for a new one this winter.
- **Water Flow Meter**  
New flow meter installed and working well
- **Irrigation Pump**  
New irrigation pump installed and working well
- **Finances**

Budgets were strained this year with extra repair and supply costs. We will need to keep diligent to minimize costs wherever possible.

- Capital Projects

We are currently working on putting together a list of capital projects for the next few years which will be distributed for review once budget costs are completed. Rotary was generous in donating 6 new picnic tables to us this fall which is much appreciated.

- Esler Trail System

Trail construction is now completed and the trail continues to see steady use. Plans for spring include outhouses and signage.

Big thank you to the CRD for being the catalyst to make this happen

- Other

We cleaned up the area between the water tanks and Lake Ex field. Using Bob's dump trailer, we hauled 10 loads of woody debris away and moved approx. 60 loads of dirt to the edge of lake ex to widen the field. We now have room for two fields 63yds x 110yds.

After walking through the treed area here, it looks like this would make a nice picnic area next year with a little brush removal.

Brian Hansen – Fields Director

Kms – 9,575.2

Hours -833.6

# 2022/2023 WLYSA Administration Report

Alexis Walch

October 12, 2023

2022/2023 saw many improvements towards pre-covid soccer numbers and experiences in Williams Lake.

## Winter Season

For the 2023 Winter Season we were able to reserve gym times at SD27 Elementary Schools and the TRU gym. With the limited gym spaces, we offered indoor season for U5 – U18 players. We ended with U5 – U15 age groups after registrations. This year was the first year we split male and female players for age groups above U9. The split provided greater opportunity of learning for the players and the move was well received. Feedback was also given that some gym spaces were not as ideal as others due to gym flooring and slip factors for our youth players. I will take this into consideration as we plan the age groups and their locations for the Winter 2024 season. Thank you to the coaches that stepped forward for the season!

## Spring Season

The 2023 spring season saw another increase in players in the mini age groups. This brought our season total to around 715 players. Approximately 18% of our registration occurred after the late registration began. This made for large teams in a few of the age groups due to the influx of the players. We were able to accommodate everyone, however ideally teams will be smaller in a few age groups, and we will plan better for the influx as we build teams based on the age groups this year that experienced new players.

WLYSA received two grants from ViaSport that were directed towards the recruitment and retention of volunteers and players as well as the appreciation of volunteers and players. Each player received an appreciation gift: U3 – U6 received Tim Hortons Balls, metals and certificates were given up to U5, U7-U10 received light gear bags, and U12+ received T-shirts. Our Rep players also received practice shirts. The funding gave us opportunity to print full booklets in colour of the Canada Soccer practice guides for each of our coaches, and provide coaches with blue COACH t-shirts. Additionally, volunteers were given thank you cards with gift certificates to local food establishments at the end of the season.

Thank you to the sponsors who filled all the U7 – U12 team jerseys! We hired KF Photography for the spring season to complete team photos, as well as offer photos for our parents. Sponsors each received a thank you letter and their team photo(s) following the season.

Thank you to all the volunteers who stepped forward to coach/co-coach teams this year!

## Summer and Fall Events

WLYSA hosted a few events this summer and fall.

European Football School returned to Williams Lake in August this year. 30 players participated.

WLYSA hosted the UNBC Timberwolves Female Soccer Team for an exhibition game in August. The event was by voluntary donation to WLYSA for those interested in watching. The following morning, the team hosted a clinic for any players interested in learning from the team. The morning was smoke filled, however we still had a good turn out from the pre-registered players.

In September, WLYSA used the remainder of the funds from the ViaSport grants to host the WL Youth Sports & Activities Trade Fair in the TRU Gym. The afternoon saw 19 organizations participate and 261 people in total came through the doors of the event. Sports and Activities for youth in our community are alive and well!

## Fall Seasons

The fall season is currently taking place. Registration numbers this year are similar to last year with approximately 118 players participating between U3 – U18.

Thank you to our volunteer coaches for making the season fun and filled with learning opportunities for our players!

## Additional Notes

At the end of the Spring Season, a questionnaire was available for Parents, Coaches and Players to complete. This information will be used as we complete the strategic plan for the next 3 – 5 years of programs, events, and opportunities that we want to see in Williams Lake for Youth Soccer.

Thank you to everyone who dedicated their time this year to making soccer a success in the Williams Lake area!

Alexis Walch  
WLYSA Administrative Coordinator